

1. Who can take the Certificate in Christian Ministry (CCM) courses for credit and earn the CCM?

Students who reside outside of the United States may take the CCM courses for credit and may earn the CCM. Students who reside inside the United States, regardless of citizenship or immigration status, may **not** take the CCM courses for credit or earn the CCM.

2. May credits earned in the CCM be applied toward any other certificate or degree offered by Birmingham Theological Seminary (BTS)?

No.

3. May credits earned in the CCM be applied toward a certificate or degree offered by another school, college or seminary?

That decision is entirely up to the other school, college or seminary.

4. Can U.S residents watch the videos and take the quizzes and exams found on the CCM website? How about people who are not interested in academic credit or earning a certificate?

Yes, U.S. residents may and are encouraged to view the CCM courses, download the readings and take the quizzes and exams for their own edification. This is also true for people who are not interested in academic credit or earning a certificate, regardless of where they live. Simply log in to the CCM website as a guest.

5. Does BTS charge any fees or tuition for the CCM program?

No. However, financial contributions to BTS or to the producer of the video content for the CCM courses, Third Millennium Ministries (www.thirdmill.org) are greatly appreciated.

6. Do students have to purchase any textbooks?

No. Reading assignments for each course are posted on the website as PDF documents, which the student can print or read online. It is assumed the student owns or has access to a Bible. The student is welcome to purchase hard copies (textbooks) of the required and supplemental readings, but cannot purchase them from BTS or Third Millennium Ministries.

7. How do I apply to be a student in the CCM?

Follow the application instructions on the CCM website. BTS reserves the right to request information in addition to that required by the application and may, in its sole discretion, deny admission to any applicant.

8. Must I have a high school diploma or college degree to earn the CCM?

No. The CCM is a “certificate” program, not a master’s degree program. Students are not required to hold a high school diploma or college degree to take courses in the CCM or earn the CCM.

9. How much time does a student have to complete a course in the CCM? May exams and courses be re-taken?

Students may take courses in the CCM at their own pace and there are no academic deadlines for completion for course or the certificate program itself. Students must earn a 75 or better on each exam and have 75 or better average in a course to pass that course. Students may re-take an exam, but must wait five days between attempts, and may re-take an entire course at any time. Additional information on this topic is available in the CCM student handbook.

10. What is the relationship between Third Millennium Ministries and BTS?

The CCM is offered by BTS in partnership with Third Millennium Ministries (IIM). IIM is not an educational institution and does not award academic credits or degrees. The educational resources produced by IIM and placed on this website are provided to the student for free. BTS and IIM are unrelated nonprofit corporations.

11. May I make copies of the materials found on the CCM website? Are there any copyright restrictions on these materials?

IIM and BTS ask that you request permission before making copies of the materials found on the CCM website or of the website itself.

IIM holds the copyright and other intellectual property rights to the video content on this website and the associated quizzes, study guides, learning exercises and exams. BTS holds the copyright and other intellectual property rights to the study guides and exams relating to the reading assignments.

The required reading assignments for the CCM were compiled from resources which BTS believes to be in the public domain. These texts are believed to have no known U.S. copyright or other restrictions. BTS does not charge for permission to use these materials and does not grant or deny permission to publish or otherwise distribute these materials. BTS respects the intellectual property rights and other proprietary rights of others. If you believe that your copyright has been violated by material available through this website, please contact BTS so that your concerns can be appropriately addressed.

12. Does BTS have other course and degree offerings?

Yes. However, there are significant differences between the CCM and these other BTS offerings. For example, the other (non-CCM) course and degree offerings are **not** free and the application process is different.

Information on BTS's other courses and degree offerings is available at www.birminghamseminary.org, including information on BTS's other distance education courses and degree offerings. Live classes are offered in Birmingham and five other Alabama cities in the United States. International students desiring to take these classes must do so in compliance with U.S. immigration laws, particularly as related to appropriate student visas.

13. When will I receive my Certificate in Christian Ministry?

You will receive your Certificate in Christian Ministry from BTS, in most cases, within 30 days of completing all required coursework. It will be awarded using the full name provided at the time of application and will be emailed, mailed to the address provided in the application or delivered via the CCM website. Certificates will not be mailed to an address in the US, regardless of the reason provided by the student.